

**AGENDA ITEMS TO BE DISCUSSED DURING THE MEETING OF PRINCIPAL OF  
GOVT. COLLEGES IN HARYANA**

*on 20-05-2016*

1. **Review of Last Principal Meeting.**
2. All the Principal to bring soft copy of **University returns** for the students of **TDC-I & TDC-II of all courses**, for the session 2015-16 (**In Pen-Drive**) and hand over the same to DDCC without fail.
3. Discussion with regard to court cases in which all the Principals of Govt. Colleges may ensure to send the latest position of all the court cases to the Directorate fortnightly (in the attached prescribed Performa), in details. In addition to this they will send the information immediately regarding court cases as demanded by the directorate from time to time”.
4. All the principals will bring the latest information regarding development/construction works in colleges/position of work and funds thereof.
5. All principals will bring the information regarding increase/decrease in seats, introduction/ discontinuation of Job Oriented Course and any other subject with full justification in the following proformas 1,2 and 3 :-

**PROFORMA- 1**

Sr. No.	Name of College	Seats allotted to college (class-wise)	Number of students actually admitted and likely to be appeared in the final examination in the academic session 2015-16	Demand for increase/decrease in seats	Justification thereof/faculty and infrastructure etc. available or not

**PROFORMA- 2**

Sr. No.	Name of College	JOCs already being run in the college	Number of students actually admitted and likely to be appeared in the final examination in the academic session 2015-16	Demand for increase/decrease in seats	Justification thereof/faculty and infrastructure etc. available or not

**PROFORMA-3**

Sr. No.	Name of College	Subjects/ course to be discontinued	Subjects to be introduced	Justification thereof/ faculty and infrastructure etc. available or not

6. Matter relating to sports activities in colleges mainly on faculty, norms and funds.
7. (i) Regarding tour programme taken up by IRCTC to came up for discussion (request of the principal of the colleges).  
(ii) All the principals to bring the utilization certificates for the year 2015-2016 of all the schemes separately to hand over the same to Superintendent NPE.
8. Scholarship scheme to be implemented as per the instructions given from the office time to time and scheme to scheme on priority.
9. CM grievances to be discussed.
10. **Any other issue (s) with the permission of the Chair.**

*B. S. Sharma  
Supt. NPE.*